

**Parish of St Francis Xavier and St Clare  
Combined Annual General meeting  
Sunday 30 May 2010 @ 12.30  
St Clare's Parish Hall**

**In attendance:**

Carmel Purdey	Veronika Bellis	Margaret Charles
Etienne Doraisami	Pat Hall	Anthony Kennedy
Peter Leonard	Breta Cohen	Laurie Cohen
Rudolf Pierik	John Murphy	Vince Fazio
Colin Bellis	John Jesse	Mary Rossely
Pat O'Brien	J Morison	Pat Duane
Leo Soulsby	Mike Jeffares	Lisa Hughes
Indika Jayatilaka	Val Mooney	Anne Crainean
Ben Reid	Pat Cleary	Jill Kitch
Trish Nicholson	Therese Parker	Denis Williamsz
Pat Treacey	Leanne Lampard	Margaret Soulsby
Connie Mirabella	Judy Reid	Daisy Tan
Josephine Guglielmi	Liz Clark	Fr Anthoni Selvaraj
Pat Miller	Dianna Hardy	Martin Hardy
Caitlin Hardy	Kevin McMahon	Val McMahon
Milan Poropat	Patricia Poropat	Fr Bob Mathews
Vic Burns	Bet Burns	Jane D'Souza
Bill Cleary	Margaret Walker	Brian Walker
Ann-Marie Diggins	Monique Waring	

**Apologies:**

Esmé Van der Westhuizen	Eddie Van Der Westhuizen	Steven Hengeveld
Myrna Hengeveld	Barbara Murphy	Iris Panarolo
Gay Jesse	Greg Kitch	Julian Sakowski
Kathy Sakowski	Ann Leonard	Diane Spencer
Fr Benignus Clowes	Gerry Mooney	Greg Kitch,
Irene Bolger	Steven Angelford	

**Acknowledgement and respect to the Wurundjeri people** Peter Leonard

**Opening Prayer** Fr Anthoni Selvaraj

**Introduction of members of the Parish Pastoral Council (PPC)** Peter Leonard

**St Francis Xavier's**

Peter Leonard (joint chair), Breta Cohen, Jane D'Souza, Ann-Marie Diggins, Veronika Bellis (retiring)

**St Clare's**

Anthony Kennedy (joint chair), Pat Cleary

### **Confirmation of the Minutes of last AGM for the Parishes of St Francis Xavier and St Clare dated 24 May 2009**

Minutes of the AGM on 24 May 2009 had been circulated.

Moved by Trish Nicholson Seconded Carmel Purdey

### **Business arising from the Minutes of the last AGM**

Nil

### **Annual report 2009 - 2010 tabled**

Annual report tabled.

### **Chairperson, Parish Pastoral Council report**

Peter Leonard reported on the following:

- Major maintenance work undertaken in the previous 12 months at St Clare's
- Building works at St Francis Xavier's which is expected to be blessed and officially opened in October 2010
- The smooth running of the Parish partnership
- The desire of the PPC to make sure what is achieved is good for both parishes and to encourage the participation of all parishioners
- A strategic plan prepared for the next five years
- Changes in Mass times
- Administration of the Parishes continues to be streamlined
- The Parish Pastoral Associate, Ms Liz Clark is leaving
- The Berengarra School have tenanted and refurbished parts of the property owned by St Clare's with computer rooms, staff rooms and classrooms.

### **Presentation of the strategic plan**

Presentation by Anthony Kennedy

The strategic plan aims to define what PPC will work on in the future. It is expected that the PPC will reflect on the document every year and PPC can choose to re-prioritise and be flexible and adapt in future.

The PPC especially acknowledged the work of Anthony Kennedy, Peter Leonard, Vince Fazio and Trish Nicholson in the preparation and drafting of the strategic plan

The Reflection day in November 2009 focussed the attention of PCC as to the priorities for the next twelve months. Key areas include:

- Welcoming roster
- Nametags
- Supporting and strengthening existing cultural events and adding to them
- Visitation program
- Encouraging participation in liturgy and music and improve celebration of Mass
- Fundraising for East Timor

With each initiative the aim of the PPC is to have a group of individuals responsible. The PPC recognises that Communication is of paramount importance and that there needs to be flexibility in how things get done.

Other areas for consideration in the future include:

- Service and outreach

- Faith formation

The strategic plan will be made available to all parishioners who will be invited to become involved in an initiative. It is anticipated that the plan can be implemented from 1 July 2010.

### **Parish Priest report - Fr Anthoni Selvaraj ofm**

Fr Anthoni spoke about the importance of the AGM in terms of church management.

The last 8 years have involved working on the Parish partnership which is now working well. Combining the management of both parishes (such as having one accountant, one Pastoral Associate etc) has resulted in cost savings.

The St Francis Xavier school buildings have been worked on. St Clare's needs more work but the aim is to start the discussion on the basis that the work will be undertaken in the next year or so. It is also planned for work to commence on St Francis Xavier's church. It would be anticipated that St Francis Xavier's parishioners will attend St Clare's during the church renovations and to minimise any period of closure.

Reduction of Mass times has made a big difference.

The strategic plan is important to work out where the Parish puts its energies and resources.

Other Parish activities that were noted included:

- Caring for people from Baptism to death
- Baptism program
- The naming of the SFX school buildings
- Catechetical program for first Eucharist, Reconciliation, Confirmation and adult Baptism
- Women's group
- Charismatic prayer group'
- Seniors
- Social activities including the curry nights, Chinese new year, pasta day, seniors Christmas lunch
- Youth Christmas music
- Youth Stations of the Cross
- Strabane Avenue hostel communion
- Box Hill hospital
- Food at the Barn
- Communion Ministers
- Ministry to the sick
- collectors,
- counters

Fr Anthoni noted it is a time of transition that needs to organise the parishioners to increase participation.

The contribution of Liz Clark was recognised from the role of Parish secretary to Pastoral Associate.

The questions for Parishioners are Where to from here? Next year where would you like to be?

The Parishioners are the Church and need to reflect and talk about the future.

**Comments and questions arising from the reports**

The comment was made that St Clare's parishioners are aging and the Parish needs to extend the invitation to be involved to provide for people to take over roles.

More education for Catholics was requested to be considered

The priests were thanked for all they do for the Parish

**Closing Prayer**

Meeting closed 1.50 pm