

A.G.M 2011

Attendees:

Sr. Kathleen Keely
Margaret Charles
Clare Calestani
Ben Reid
Sue Ferdinando
Brian Breheney
John Jesse
Therese Parker
Carmel Purdey
Tony Adano
Stella Faulisi
Vince Fazio
Philomena Tenni
Leo Soulsby
Trish Nicholson
Milan Poropat
Patricia Miller
Georgina Rae
Mary Kriju
Connie Mirabella
Severino Massarotti
Lisa Norton
Carolyn Gately
Brian Walker
Marg Burrows
Sr. Felicitas Lindenbup
Mary Tsan
Jasvir Kaur
John Murphy
Julian Sakowski
Gerry Mooney
Greg Kitch
Val Mooney
Eddie Van Der Westhuizen
Joan Wells
Kevin Kirwan
Tim Shallvey
Laurie Cohen
Annie J Setiawan
Pat Treacey
Monique Waring
Fr. Peter Tran
Ann Leonard
Pat Oswald
Pat Hall
Judy Reid
Maurice Ferdinando
Mary Breheney
Patricia Cleary
Kevin McMahan
Josephine Guglielmi
Anna Adano
Claudia Adano
Rhosheen Meyers
Renata Bidinost
Jennifer Micheli
Margaret Soulsby
Fr. Bob Matthews
Patricia Poropat
Patricia O'Brien
Mary Rossely
Lucy Vachalukkal
John Lindsey
Warren Norton
Michael Jeffares
Therese Gately-Stack
Margaret Walker
Rita Bastianpillai
Sisilia Ioang
Michelle Ong
Dianna Hardy
Tony Villani
Ronald Mackay
Jill Kitch
Paul McLaughlin
Esmé Van Der Westhuizen
Marita Frazer
Daisy Tan
Margaret Kirwan
Maureen Shallvey
Breta Cohen
Mary Blundy
Anthony Kennedy
Fr Peter McGrath P.P.
Peter Leonard

**MINUTES of PARISHES OF ST. FRANCIS XAVIER'S & ST. CLARE'S
COMBINED ANNUAL GENERAL MEETING
SUNDAY 29th MAY 2011 AT 011.30
VENUE: ST. FRANCIS XAVIER'S PARISH HALL**

Attendees: See attached list.

MINUTES

1. **Opening prayer:** was lead by Fr. Peter McGrath.
2. **Welcoming address:** Peter Leonard welcomed all parishioners.
Apologies: Steven & Myrna Hengeveld, Bernie Millane, Kevin and Marie Pound, Anne-Marie Diggins, Jen Morrison, Gary Frazer, Pauline & Frank Green..
3. **Peter Leonard introduced members** of the Parish Pastoral Council from St. Clare's and St. Francis Xavier's Parishes.
4. **Confirmation of minutes:** Minutes taken from the last AGM (dated 30th May 2010)
Moved: Maurice Ferdinando, Seconded Val Mooney.
At the end of the meeting it was noted that Maurice Ferdinando's name was not on the list of attendees for 2010 AGM, therefore Anthony Kennedy moved the minutes.
5. **Business arising from the minutes:** Nil.
6. **Annual Report 2010-2011 tabled.**
Chairperson, Parish Pastoral Council report:
Peter Leonard summarized the activities achieved throughout the year as follows:
Strategic Plan is a living document that has been submitted and is updated on ongoing bases.
Welcoming badges - creates a welcoming spirit among community. Parishioners were invited to complete a form if they wished to purchase a welcoming badge.
School project: a naming session to identify each building and to honour the past has been completed.
Safe Community Policy - is now in writing and is on website.
Parish farewell for Fr. Anthoni and Fr. Ben –proved to be very successful with some 400 parishioners participating in the farewell. Peter Leonard thanked all those who helped to make the occasion such a success.
Welcoming Mass was held to welcome Fr. Peter McGrath, Fr. Peter Tran, Fr. Peter Cantwell and Fr. Bob Matthews.
Refurbishing of St. Francis Xavier's Church. - to be discussed shortly.
Troubadour (formerly Box Hill Buzz) gives an update on activities within the parishes. This is published four times a year.
Question from the floor: by Eddie Van Der Westhuizen - Eddie wanted to know why the old library, which is to be the new Parish Centre, is known as Friar's Room. Peter Leonard stated that there had been discussions re naming of all the buildings and the Friars at the time were very pleased to have a room named in their honour.

7. Report on the Strategic Plan: Anthony Kennedy reminded parishioners that last year he presented a power point presentation of the progress of the Strategic Plan. There were three key points:

- Activities within the two Parishes.
- Liturgy and celebration
- Services and Outreach

In these three areas there were at least 18 initiatives that have been achieved OR are well on the way to being achieved. Anthony gave examples such as: welcoming rosters are in place; all PPC members wearing name badges and other parishioners have been invited to obtain same; visitation program for new parishioners is functioning; Troubadour is printed four times a year; a new Pastoral Associate, Sr. Moira Broderick, commences in early July 2011; 2011-2012 Service and Outreach Areas to be commenced such as developing a Social Justice committee, East Timor project received a percentage of money from the Raffle that was run during the School Fair; greater participation in the Food Barn and St. Vincent de Paul; visitation to Box Hill Hospital with Fr. Bob and some parishioners twice weekly. Anthony Kennedy presented a **draft** report on the Strategic Plan and welcomed any comment/feedback. The Strategic Plan will be made available on the website by the end of June 2011.

8. Report on Refurbishing of St. Francis Xavier's and St. Clare's Churches: Jill Kitch informed the meeting of the following:

A small group of parishioners with Fr. Peter McGrath have met with architect twice, the group has visited St. Joseph's Malvern and St. Joan of Arc Brighton (both these Churches have had recent refurbishments done) and two priests from other parishes have visited our Churches to make positive suggestions. The plan is to meet with the architect to discuss further adjustments. Areas of greatest needs at S.F.X. are the front doors need replacing, leakage of water, carpets replaced, painting, and confessionals to be removed and replaced with shrines. It was recommended to move the Baptismal Font and the Paschal candle in order to allow parishioners to be closer to the altar.

We have "Treasures" that people have donated in the past that need to be kept.

Question from the floor: "what is going to happen to the sanctuary, in particular with steps?"

Response: the steps will be reduced to make the sanctuary smaller.

Question from the floor: "Re St. Clare's:-moving parishioners with aides to sit in front of the altar and not on the side - parishioner could not understand the need to change." Some parishioners commented that they didn't have a problem with the change and another parishioner, Trish Nicholson, spoke about how some people with aides sitting on the side of the Church often missed out on receiving Holy Communion.

9. Parish Priest's Report: Fr. Peter McGrath spoke about his written report documented in the Annual Report. Fr. Peter mentioned that Sr. Moira Broderick is our new Pastoral Associate, and she will commence work in early July 2011.

Fr. Peter spoke about the importance of the mutual support of the brothers and sisters, based essentially on the pattern outlined in the Acts of the Apostles.

Parish Newsletter - Fr. Peter intends to have the Sunday readings on the front of the Newsletter, in order to enhance communication of the message.

Renovations: Fr. Peter informed the meeting that all parishioners will have an opportunity to make suggestions before any renovations actually occur.

St. Clare's: it was felt that the Church could do with a freshening up of the interior. A discreet hand-rail is to be placed near the tabernacle and some readjustments in the front of the Church for parishioners who use walking aides.

Fr. Peter thanked Fr. Bob for volunteering to stay on as Chaplain at Box Hill Hospital.

Fr. Peter spoke about a new Thanksgiving Campaign.

Question from the floor: (Ben Reid) Ben felt consideration should be given to the actual financial gain against doing the campaign ourselves within the parishes. Ben raised the cost issue involved in having the Archdiocese Team come and promote the campaign; he questioned if there were any gains to be actually made.

Greg Kitch responded by saying that he felt more money would be raised by having the Archdiocese Team involved.

Fr. Peter informed the meeting that while the refurbishments are occurring at S.F.X. all Masses will be held in St. Clare's Church. Then, once the refurbishments have been completed the 08:00 Sunday Mass at S.F.X. will no longer be celebrated.

10. Comments and questions arising from the reports: Nil

11. General Discussions: A parishioner from St. Clare's, Josephine Guglielmi, spoke about the Charismatic Community and Fr. Peter Tran's participation. They are celebrating their 12 years anniversary with six talks based on the Eucharist; these talks will be occurring on Monday mornings. This same parishioner suggested that the PPC could tap into other PPCs around our area to see what events are occurring within those parishes.

Anne Leonard informed the meeting that the new Liturgical prayers will commence on Pentecost Sunday.

A parishioner from S.F.X, Patrick Treacey, felt we could have either a choir or congregation singing, not both.

Anne Leonard responded by saying that we need a person to lead the congregation.

Esme Van Der Westhuizen offered a "big thank you" to Mary Rossely, Di Hardy and Monique Waring for all their hard work during the absence of a Pastoral Associate.

A parishioner asked of the possibility of having more As One Voice hymn books.

Anne Leonard responded by saying that we need to wait until new hymn books are published before we purchase any more.

A parishioner suggested including the youth in the Liturgy and in the Strategic Planning.

A parishioner (Stella) stated that she was missing little personal notes from the Friars in the Weekly Newsletter.

Caroline Gately asked if the 010:00 Sunday Mass could be moved a little earlier such as 09:30.

Breta Cohen responded by saying the PPC had looked at doing that but it was not possible, as St. Clare's have a Sunday 09:00 Mass and if any of the Friars took ill there would no Friar available to celebrate one of the Masses.

Caroline Gately suggested that we need a leader in prayer during Mass, as some parishioners are hesitant to start the prayer.

12. Closing Prayer was lead by Fr. Peter McGrath.